

PURCHASING TRACKING FORM

Buyer: _____
Address: _____

Home #: _____
Work #: _____
Mobile #: _____
Email : _____

Buyer Has Reviewed Required Purchasing Procedures Form:

(signature) _____

Realtor: _____
Real Estate Office: _____
Address: _____

Office ID# _____

Work #: _____
Fax #: _____
Mobile #: _____
Email : _____

Realtor Has Downloaded Required Purchasing Procedures Form

(signature) _____

Realtor Has Downloaded Required Purchase Contract

(signature) _____

Mortgage Broker: _____
Mortgage Office: _____
Address: _____

Work #: _____
Fax #: _____
Mobile #: _____
Email : _____

Broker Has Downloaded Required Purchasing Procedures Form

(signature) _____

Buyers Median Income % _____

Buyer Qualifies For: \$ _____ with _____ % assistance

Broker Completed Mortgage Pre-Qualification Certification Form

(signature) _____

MANDATORY WORKSHOPS

Home Buyers Club

Date Enrolled: _____ H.B.C. Counselor: _____

Mortgage Workshop Selected

_____ Consumer Credit Counseling Services
_____ TampaBay Community Development Corporation

Date Enrolled: _____

Dated Completed: _____ Instructor Signature: _____

Appraisal Approved

Mortgage Broker Signature: _____

Seller Signature: _____

Title Company: _____ Anclote Title Services _____
Address: _____ 38868 US HWY 19 N. _____
_____ Tarpon Springs, FL 34689 _____

Work Phone: _____ 727-934-5453 _____
Fax: _____ 727-934-8862 _____
Email : _____

Date Contract Received: _____

(signature) _____

Pasco One On One

Date Completed: _____

Instructor Signature: _____

Walk-Thru Scheduled: _____

Closing Date Scheduled: _____

MORTGAGE APPLICATION

DATE: _____

I/We, the mortgage broker for the undersigned Purchaser(s):

who are purchasing the property located at:

certify that I/we have, on this date, have completed a full application.

We are presenting a pre-qualification letter based on reviewing buyer's mortgage application / credit score / employment history and find them acceptable.

I/we also agree that we will notify seller and/or listing agent of any items that would adversely affect the qualification of the buyer within 48 hours.

Signatures below indicate that I/We do hereby attest the above information is correct.

MORTGAGE BROKER : _____ DATE: _____

MORTGAGE BROKER : _____ DATE: _____